



Top Tips for Hosting

Be Welcoming

- ✓ Create a welcoming environment - ensure that students feel included and valued in the workplace
- ✓ Assign a mentor or buddy - designate someone approachable to guide the student

Set Realistic Goals

- ✓ Balancing support with independence, allowing students to challenge themselves within a supportive environment
- ✓ Identify clear aims and objectives of what the student should learn and accomplish

Be Patient & Passionate

- ✓ Expect the unexpected! Working with young people can often throw up curveballs and challenges; it's essential to remain open to adapting
- ✓ Demonstrate passion and enthusiasm for your role (your positive attitude will be infectious)

Ensure Clarity

- ✓ Give clear instructions - be clear in your communication so that you can be sure the student can understand your instruction
- ✓ Create a structured yet flexible plan for their time

Avoid Assumptions

- ✓ Every student is different - don't stereotype or assume what a student may enjoy or struggle with until you meet with them and learn from them

Always Celebrate

- ✓ Acknowledge and celebrate successes, no matter how small. Positive reinforcement can boost confidence and encourage students to continue putting in their best effort

Encourage Self Advocacy

- ✓ Encourage students to communicate their needs and preferences. They may already have strategies that work well for them
- ✓ Offer meaningful tasks - involve them in projects where they can learn and contribute

Stay Connected

- ✓ If appropriate, write a brief reference or provide a certificate of completion
- ✓ If they showed potential, keep them in mind for future opportunities